ASTRA ACQUISITION SOLUTIONS

ACQUISITION | CONTRACTING | PROGRAM MANAGEMENT



Practical Solutions for a Stronger Federal Mission

COMPANY INFORMATION

Legal Entity	**AstraGlobal LLC**
DBA	**Astra Acquisition Solutions**
UEI	**SUA6QVHMZS74**
CAGE Code	**26HJ5**
SAM.gov Status	**Active** Expires Oct 13, 2027
Primary NAICS	**541611** Administrative Management and General Management Consulting Services
Primary PSC	**R707** Support- Management: Contract/Procurement/ Acquisition Support
Business Location	**Alexandria, VA** (Serving the National Capital Region and the U.S. Government)
Website	**www.astraacq.com**

PROFESSIONAL CREDENTIALS (Principal)

- **PMP®** — Project Management Professional
- **FAC-C Professional** — Federal Acquisition Certification
- **FAC-COR Level III** — Contracting Officer's Representative

CORE DIFFERENTIATORS

- 14+ years of federal government support experience
- 7+ years specializing in acquisition and contracting
- Deep knowledge of FAR, federal procurement, and grant regulations
- Experience across full contract lifecycle (pre-award to closeout)
- Proven ability to deliver compliant, practical, and mission-focused solutions
- Strong program, administrative, and stakeholder coordination skills

CAPABILITY STATEMENT

COMPANY OVERVIEW

Astra Acquisition Solutions, a DBA of AstraGlobal LLC, provides acquisition, procurement, contract administration, and program management support to U.S. government agencies and federal prime contractors. We deliver practical, compliant, and efficient solutions that strengthen acquisition processes, improve contract performance, and support successful mission outcomes.

OUR SERVICES

01 Federal Acquisition & Contracting Support

Strategic acquisition support to help agencies and contractors navigate complex federal procurement requirements.

- Acquisition planning and strategy
- Market research and industry analysis
- Development of SOW/PWS/SOO
- Acquisition package preparation
- Solicitation and proposal support
- Cost and price analysis support
- Evaluation documentation
- Source selection and award support

02 Contract Administration & Compliance

End-to-end contract and grant administration to ensure compliance, performance, and effective financial management.

- Contract and grant administration
- FAR and agency-specific compliance
- Invoice and payment review
- Contract modifications
- Obligation tracking and de-obligation
- Termination and settlement support
- Subrecipient monitoring support
- Audit and regulatory readiness

03 Documentation, Records Management, Closeout & Administrative Support

Accurate documentation and records management to keep acquisitions organized, compliant, and audit-ready.

- Contract file organization and maintenance
- Closeout documentation and support
- Records management and document control
- SF-270, SF-425, SF-1034, and related forms
- Administrative and clerical support
- Data tracking and reporting
- Correspondence and stakeholder coordination
- Audit-ready documentation

RELEVANT FEDERAL EXPERIENCE (Principal)

Our Principal brings over 14 years of federal government experience, including more than 7 years specializing in acquisition and contracting. Experience includes supporting USAID, Department of State, and other federal agencies in acquisition, contract and grant administration, travel and operations management, and program support across multiple international and domestic assignments.

14+ Years	7+ Years	Multiple Agencies	Global & Domestic
Federal Experience	Acquisition & Contracting	USAID | State | Others	Support Experience

Amanullah Baheer
Founder & Principal Consultant
202 766 0554
abaheer@astraacq.com
www.astraacq.com
Alexandria, VA
United States